



## Agenda Item Summary

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**File ID:** 19-0492

**CNST-5**

**Meeting Date:** 6/18/2019

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**PLACEMENT:** Consent

**TITLE:**

### **CONSTRUCTION INDUSTRY LICENSING BOARD APPOINTMENTS**

#### **EXECUTIVE SUMMARY:**

After solicitation of applicants, the Board is asked to make the necessary appointments to the Construction Industry Licensing Board.

**DEPARTMENT:** Administration

**PREPARED BY:** **Name:** Donna Gordon  
**Title:** Executive Aide

**REQUESTED BY:** Sharyl McCreary, Building Permits Administrator

**PRESET:**

**PROCEDURES:** None

#### **BACKGROUND/RELATED STRATEGIC GOAL:**

Section 43, Article 1 "Construction Industry Licensing Board" General Ordinances, Martin County Code, provides, "There shall be a County board known as the Construction Industry Licensing Board of Martin County, Florida, hereinafter referred to as the "CILB", which shall consist of nine members appointed by the Board of County Commissioners.

Prior to appointment, each member of the CILB shall be a registered voter in Martin County and all contractor members shall have been actively operating in the construction industry in Martin County for at least three consecutive years as a County-licensed or State-certified contractor. No member shall hold another elective public office or be an employee of Martin County or any municipality within Martin County. The CILB shall have nine members and be composed of the following:

- 2, each of whom shall be either a general, building or residential contractor;
- 1 electrical contractor;
- 1 plumbing contractor;
- 1 heating, air conditioning, refrigeration, ventilation contractor, hereinafter HARV;
- 1 registered architect or registered engineer; and
- 3 consumer representatives who are not and have never been members or practitioners of any profession regulated by the Martin County Construction Industry Licensing Board or a member of any closely related profession.

After the initial appointment, all appointments shall be for a three-year term beginning on November 30. The member's term of office shall terminate earlier at the pleasure of the Board of County Commissioners, or automatically if the member: ceases to be a registered voter in Martin County, ceases to be qualified pursuant to Section 43.2 (Qualifications of Members), or fails to attend three successive, regularly scheduled, monthly meetings.

The Construction Industry Licensing Board meets in the Commission Chambers at 4:00 PM usually on the fourth Wednesday of each month. Their agendas are published to the County's web site in a timely manner.

There have been two vacancies for two of the Consumer Representatives for some time.

In January an Information Release soliciting applicants was emailed via Constant Contact to the Outreach Martin email lists which includes local Chambers of Commerce, local businesses, local media, and citizens (well over 1,500 recipients). The Information Release was also posted to the County's web page under News. No applications were received for the Consumer Representative positions in January, so this process was repeated on April 29.

Administration Staff confirmed through the Supervisor of Elections Office that all of the applicants listed below are Martin County registered voters as required.

The Board is asked to appoint Corinne Rubal for a term to begin June 18, 2019 and end March 5, 2020 and appoint Charlene Oakowsky for a term to begin June 18, 2019 and end March 23, 2021 (both will complete previous members' terms).

The Administration Staff will advise Ms. Rubal and Ms. Oakowsky of the Commission's decision which will include Sunshine Law information.

#### **ISSUES:**

None.

#### **LEGAL SUFFICIENCY REVIEW:**

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law.

#### **RECOMMENDED ACTION:**

#### **RECOMMENDATION**

Move that the Board appoint Corinne Rubal for a term to begin June 18, 2019 and end March 5, 2020, appoint Charlene Oakowsky for a term to begin June 18, 2019 and end March 23, 2021, and authorize the Chairman to sign the Resolution of Appointment.

#### **ALTERNATIVE RECOMMENDATIONS**

*Pull* this item from the Consent Agenda and direct staff accordingly.

#### **FISCAL IMPACT:**

## RECOMMENDATION

None

Funding Source	County Funds	Non-County Funds
Subtotal		
Project Total		

## ALTERNATIVE RECOMMENDATIONS

None

### DOCUMENT(S) REQUIRING ACTION:

- ☐ Budget Transfer / Amendment   ☐ Chair Letter   ☐ Contract / Agreement  
☐ Grant / Application   ☐ Notice   ☐ Ordinance   ☒ Resolution  
☐ Other: