



Agenda Item Summary

File ID: 19-0862

B&C-1

Meeting Date: 10/8/2019

PLACEMENT: Board and Committee Appointments

TITLE:

AFFORDABLE HOUSING ADVISORY COMMITTEE APPOINTMENTS

EXECUTIVE SUMMARY:

After solicitation of applicants, the Board is asked to make the necessary appointments to the Affordable Housing Advisory Committee.

DEPARTMENT: Administration

PREPARED BY: **Name:** Donna Gordon

Title: Executive Aide

REQUESTED BY: Dawn Cobb, Staff Liaison

PRESET:

PROCEDURES: None

BACKGROUND/RELATED STRATEGIC GOAL:

The Affordable Housing Advisory Committee is organized pursuant to Section 21.256, General Ordinances, Martin County Code. The Committee shall consist of at least eight but not more than eleven members. Five members shall constitute a quorum. The Committee shall consist of one representative from at least six of the following categories:

- a citizen who is actively engaged in the residential homebuilding industry in connection with affordable housing;
- a citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing;
- a citizen who is a representative of those areas of labor actively engaged in homebuilding in connection with affordable housing;
- a citizen who is actively engaged as an advocate for low income persons in connection with affordable housing;
- a citizen who is actively engaged as a for-profit provider of affordable housing;
- a citizen who is actively engaged as a not-for-profit provider of affordable housing;
- a citizen who is actively engaged as a real estate professional in connection with affordable housing;
- a citizen who actively serves on the Local Planning Agency (pursuant to Section 163.3174 Fla. Stat.);

- a citizen who resides within Martin County;
- a citizen who represents employers within Martin County; and
- a citizen who represents essential service personnel -- any person in need of affordable housing, who is employed by a company or organization located within Martin County, including, but not limited to, teachers and educators, police and fire personnel, health care personnel, and all building trades personnel.

The Affordable Housing Advisory Committee typically meets in the Growth Management Department Conference Room at 3:30 PM every month. Their agendas are published to the County's web site in a timely manner.

The Administration Staff advised Chester Edwards and Mike Readling that their terms will expire on October 13, 2019. The incumbents were provided an Application for Appointment to complete and return if so desired.

An Information Release soliciting applicants was emailed via Constant Contact to the Outreach Martin, Local Media, and past CARES graduates email lists which includes local Chambers of Commerce, local businesses, and citizens (well over 2,600 recipients). The Information Release was also posted to the County's web page under News.

The Administration Staff will advise the applicants of the Commission's decision which includes Sunshine Law information to the appointed individuals. Chair letters and Certificates of Appreciation will be mailed to any members not reappointed. The Chairman will sign the letters and certificates.

ISSUES:

The Board is asked to appoint TWO individuals to the Affordable Housing Advisory Committee for terms to begin October 14, 2019 and end October 13, 2021. **A voting sheet is attached.**

The Committee shall consist of at least 8 but not more than 11 members & shall consist of 1 representative from at least 6 of the categories.

Michael Dooley - Citizen actively engaged as a real estate professional in connection with affordable housing & a Martin County resident

Chester Edwards (incumbent) - Citizen who is actively engaged in residential homebuilding industry in connection w/affordable housing

Donna Jenson - Citizen who represents employers within Martin County

Michael Readling (incumbent) - Citizen representative of areas of labor actively engaged in homebuilding in connection with affordable housing

Kevin Sargent - Citizen who is actively engaged in the banking/mortgage banking industry in connection with affordable housing

LEGAL SUFFICIENCY REVIEW:

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law.

RECOMMENDED ACTION:**RECOMMENDATION**

- Move that the Board appoint two individuals to the Affordable Housing Advisory Committee for terms to begin October 14, 2019 and end October 13, 2021.
- Move that the Board authorize the Chairman to sign the Resolution of Appointment and any letters/certificates as described under Background.

ALTERNATIVE RECOMMENDATIONS

Direct staff accordingly.

FISCAL IMPACT:**RECOMMENDATION**

None

Funding Source	County Funds	Non-County Funds
Subtotal		
Project Total		

ALTERNATIVE RECOMMENDATIONS

None

DOCUMENT(S) REQUIRING ACTION:

- ☐ Budget Transfer / Amendment ☐ Chair Letter ☐ Contract / Agreement
☐ Grant / Application ☐ Notice ☐ Ordinance ☒ Resolution
☐ Other: