



## Agenda Item Summary

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**File ID:** 20-0193

**B&C-1**

**Meeting Date:** 12/17/2019

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**PLACEMENT:** Board and Committee Appointments

**TITLE:**

**AFFORDABLE HOUSING ADVISORY COMMITTEE APPOINTMENTS**

**EXECUTIVE SUMMARY:**

After solicitation of applicants, the Board is asked to make the necessary appointments to the Affordable Housing Advisory Committee.

**DEPARTMENT:** Administration

**PREPARED BY:** **Name:** Donna Gordon  
**Title:** Executive Aide

**REQUESTED BY:** Dawn Cobb, Staff Liaison & Housing Program Coordinator

**PRESET:**

**PROCEDURES:** None

**BACKGROUND/RELATED STRATEGIC GOAL:**

The Affordable Housing Advisory Committee is organized pursuant to Section 21.256, General Ordinances, Martin County Code. The Committee shall consist of at least eight but not more than eleven members. Five members shall constitute a quorum. The Committee shall consist of one representative from at least six of the following categories:

- a citizen who is actively engaged in the residential homebuilding industry in connection with affordable housing;
- a citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing;
- a citizen who is a representative of those areas of labor actively engaged in homebuilding in connection with affordable housing;
- a citizen who is actively engaged as an advocate for low income persons in connection with affordable housing;
- a citizen who is actively engaged as a for-profit provider of affordable housing;
- a citizen who is actively engaged as a not-for-profit provider of affordable housing;
- a citizen who is actively engaged as a real estate professional in connection with affordable housing;
- a citizen who actively serves on the Local Planning Agency (pursuant to Section 163.3174 Fla. Stat.);

- a citizen who resides within Martin County;
- a citizen who represents employers within Martin County; and
- a citizen who represents essential service personnel -- any person in need of affordable housing, who is employed by a company or organization located within Martin County, including, but not limited to, teachers and educators, police and fire personnel, health care personnel, and all building trades personnel.

The Affordable Housing Advisory Committee typically meets in the Growth Management Department Conference Room at 3:30 PM every month. Their agendas are published to the County's web site in a timely manner.

The Administration Staff advised Marcy Pitkin and Jesse Nasianceno that their terms will expire on January 8, 2020. The incumbents were provided an Application for Appointment to complete and return if so desired. Ms. Pitkin advised staff that she is moving from the area and will no longer be eligible to serve.

An Information Release soliciting applicants was emailed via Constant Contact to the Outreach Martin, Local Media, and past CARES graduates email lists which includes local Chambers of Commerce, local businesses, and citizens (well over 2,600 recipients). The Information Release was also posted to the County's web page under News.

The Administration Staff will advise the applicants of the Commission's decision which includes Sunshine Law information to the appointed individuals. Chair letters and Certificates of Appreciation will be mailed to any members not reappointed. The Chair will sign the letters and certificates.

### **ISSUES:**

The Board is asked to appoint TWO individuals to the Affordable Housing Advisory Committee for terms to begin January 9, 2020 and end January 8, 2022. [Voting sheet attached.](#)

Donna Jenson - Citizen who represents employers within Martin County

Lisa Hazlett Roberts - Citizen who resides within Martin County

Jesse Nasianceno (incumbent) - Citizen who resides within Martin County

### **LEGAL SUFFICIENCY REVIEW:**

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law.

### **RECOMMENDED ACTION:**

#### **RECOMMENDATION**

- Move that the Board appoint two individuals to the Affordable Housing Advisory Committee for terms to begin January 9, 2020 and end January 8, 2022.
- Move that the Board authorize the Chair to sign the Resolution of Appointment and letters/certificates as described under Background.

#### **ALTERNATIVE RECOMMENDATIONS**

Direct staff accordingly.

**FISCAL IMPACT:**

**RECOMMENDATION**

None

Funding Source	County Funds	Non-County Funds
Subtotal		
Project Total		

**ALTERNATIVE RECOMMENDATIONS**

None

**DOCUMENT(S) REQUIRING ACTION:**

- ☐ Budget Transfer / Amendment   ☒ Chair Letter   ☐ Contract / Agreement  
☐ Grant / Application   ☐ Notice   ☐ Ordinance   ☒ Resolution  
☐ Other: