



Agenda Item Summary

File ID: 20-0515

B&C-2

Meeting Date: 4/21/2020

PLACEMENT: Board and Committee Appointments

TITLE:

LIBRARY BOARD OF TRUSTEES APPOINTMENTS

EXECUTIVE SUMMARY:

On February 18, 2020, the Board of County Commissioners increased the membership of the Library Board of Trustees from five to nine. After solicitation of applicants, the Board is asked to make the necessary appointments to the Library Board of Trustees.

DEPARTMENT: Administration

PREPARED BY: **Name:** Donna Gordon

Title: Executive Aide

REQUESTED BY: Staff Liaison - Jennifer Salas, Library Director

PRESET:

PROCEDURES: None

BACKGROUND/RELATED STRATEGIC GOAL:

The Library Board of Trustees shall have the following duties, functions, and responsibilities: to serve in an advisory capacity to the Board of County Commissioners and the County Administrator through the Library Director as follows:

- Should the Library Director position become vacant, the County Administrator will provide the Trustees with the top three candidates being considered, the County Administrator will solicit comments from the Trustees and discuss possible rankings of the candidates prior to making a final determination. The final decision will be the responsibility of the County Administrator with confirmation by the Board of County Commissioners;
- Develop library policy with the advice and counsel of the Library Director, especially concerning library hours, book selection, use of meeting rooms, etc.;
- Make continuing studies of all existing and future needs of the County in respect to public facilities and services;
- Review the financial position of the library system and make reports and submit recommendations regarding sound and feasible budgeting financing;
- Keep constantly aware of public library standards, trends, regulations, and legislation;
- Formulate or recommend actions to raise the quality of service and utilization of financial assistance from State, national, and other sources.

The Library Board of Trustees shall consist of nine members who are residents of the County, appointed at large by the Board of County Commissioners for three years each (after initial appointment). They shall not be public office holders nor shall they be employed in the County library, nor be related to a library employee. Members may be reappointed upon completion of a full three-year term, in addition to serving the balance of an unexpired term appointment. Members shall be required to attend two-thirds of the regularly scheduled meetings in any 12-month period or they shall be dropped from membership.

The Library Board of Trustees meets on the third Wednesday of each month at 4:00 PM at the Blake Library or various libraries throughout the County. Their agendas are published to the County's web site in a timely manner.

On February 18, 2020, the Board of County Commissioners increased the membership of the Library Board of Trustees from five to nine. An Information Release soliciting applicants was emailed via Constant Contact to the Outreach Martin and Local Media email lists which includes local Chambers of Commerce, local businesses, and citizens (well over 2,600 recipients). The Information Release was also posted to the County's web page under News.

The Administration Staff will advise all the applicants of the Commission's decision which will include Sunshine Law information to the appointed individuals.

ISSUES:

The Board is asked to appoint FOUR individuals to the Library Board of Trustees for terms to begin April 21, 2020. Two terms will end April 20, 2021 and two terms will end April 20, 2023. **Voting sheet attached.**

Kate Bradford
Nathaniel Osborn
Melissa Pietrzyk
Diane Tomasik

Edwina Dunworth
Richard Petitt
Nelson Pole
Nicki van Vonno

Deloris Mert
Cheri Pfeiffer
Erin Kirkwood Sillanpaa

LEGAL SUFFICIENCY REVIEW:

To the extent this item contains legal issues, it has been reviewed for legal sufficiency; however, it is primarily a matter of Board policy.

RECOMMENDED ACTION:

RECOMMENDATION

- A. Move that the Board appoint four individuals to the Library Board of Trustees for terms to begin April 21, 2020. Two terms will end April 20, 2021 and two terms will end April 20, 2023.
- B. Move that the Board authorize the Chairman to sign the Resolution of Appointment.

ALTERNATIVE RECOMMENDATIONS

Direct staff accordingly.

FISCAL IMPACT:

RECOMMENDATION

None

| Funding Source | County Funds | Non-County Funds |
|----------------|--------------|------------------|
| | | |
| | | |
| | | |
| Subtotal | | |
| Project Total | | |

ALTERNATIVE RECOMMENDATIONS

None

DOCUMENT(S) REQUIRING ACTION:

- ☐ Budget Transfer / Amendment ☐ Chair Letter ☐ Contract / Agreement
☐ Grant / Application ☐ Notice ☐ Ordinance ☒ Resolution
☐ Other:

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