



# Board of County Commissioners

2401 SE Monterey Road  
Stuart, Florida 34996

## Agenda Item Summary

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**File ID:** 20-0640

**CNST-5**

**Meeting Date:** 4/21/2020

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**PLACEMENT:** Consent

**TITLE:**

**APPROVAL FOR AN ADDITIONAL POSITION FOR PUBLIC SAFETY COMMUNICATIONS**

**EXECUTIVE SUMMARY:**

Staff is requesting the Board of County Commissioners (Board) approve the addition of one Full-Time -Equivalent (FTE) for a Public Information Officer for public safety communications to be added to the fiscal year 2020 (FY20) budget.

**DEPARTMENT:** Administration

**PREPARED BY:** **Name:** Taryn G. Kryzda  
**Title:** County Administrator

**REQUESTED BY:** Board of County Commissioners

**PRESET:**

**PROCEDURES:** None

**BACKGROUND/RELATED STRATEGIC GOAL:**

On April 3, 2020 the Board had a special meeting to discuss the coronavirus (AKA COVID-19) and its impacts specifically to Martin County (County). Communication efforts and communicating with residents and the general public was a topic of discussion. It was recommended that the County consider hiring a specific public safety position to assist current staff with messaging through various means.

A job description was developed and recruitment began the week of April 6, 2020. The posting will be open through the week and closed accordingly. Staff is requesting approval by the Board to add an additional FTE to the FY20 budget. The starting salary as advertised is \$60,140 and is consistent with similar positions within the County that perform communication and marketing duties and have the same level of training and skillset.

**ISSUES:**

None

**LEGAL SUFFICIENCY REVIEW:**

None

**RECOMMENDED ACTION:**

**RECOMMENDATION**

Move that the Board approve the addition of one FTE for a Public Information Officer that will be assigned specifically to public safety communications and assist with overall communications within the County.

**ALTERNATIVE RECOMMENDATIONS**

*Pull* this item from the Consent Agenda and direct staff accordingly.

**FISCAL IMPACT:**

**RECOMMENDATION**

Funding will be split between the Fire Rescue and General Fund.

Funding Source	County Funds	Non-County Funds
Fire Rescue MSTU	\$30,070	
General Fund	\$30,070	
<b>Subtotal</b>	\$60,140	
<b>Project Total</b>	\$60,140	

**ALTERNATIVE RECOMMENDATIONS**

None

**DOCUMENT(S) REQUIRING ACTION:**

- ☐ Budget Transfer / Amendment   ☐ Chair Letter   ☐ Contract / Agreement  
☐ Grant / Application   ☐ Notice   ☐ Ordinance   ☐ Resolution  
☐ Other:

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