



## Agenda Item Summary

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**File ID:** 21-0482

**CNST-9**

**Meeting Date:** 3/9/2021

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**PLACEMENT:** Consent

**TITLE:**

**REQUEST APPROVAL OF INTERLOCAL AGREEMENT WITH TREASURE COAST REGIONAL PLANNING COUNCIL FOR PINEAPPLE PARK MASTER PLAN**

**EXECUTIVE SUMMARY:**

Board approval is requested for the execution of an Interlocal Agreement between the Martin County Board of County Commissioners (BOCC) and the Treasure Coast Regional Planning Council (TCRPC) to assist the County in conducting the public engagement process and master site plan development assistance for the Pineapple Park master site plan. The Interlocal Agreement was inadvertently left off the February 16, 2021, BOCC Agenda.

**DEPARTMENT:** Public Works

**PREPARED BY:** **Name:** Kim McLaughlin  
**Title:** Public Works Grants Coordinator

**REQUESTED BY:** George Dzama, Capital Projects Administrator and Dr. Kim Delaney, TCRPC

**PRESET:**

**PROCEDURES:** None

**BACKGROUND/RELATED STRATEGIC GOAL:**

- |                                       |   |
|---------------------------------------|---|
| 1. Documents Drafted by:              | Martin County and TCRPC   |
| 2. Parties to the Agreement/Contract: | Treasure Coast Regional Planning Council<br>Martin County Board of County Commissioners |
| 3. Purpose:                           | Formalize assignment of responsibilities for the Pineapple Park Master Plan.            |
| 4. New/Renewal/Modification:          | New   |
| 5. Duration:                          | Perpetual   |
| 6. Benefits to Martin County:         | Clear assignment of responsibilities  |
| 7. Costs to Martin County:            | \$10,000.00   |

The County is contracted with CARDNO, Inc. to administer the Pineapple Park master site plan development. CARDNO, Inc. is instructed, upon execution of an Interlocal Agreement with TCRPC, to coordinate with TCRPC in leading the public engagement process and utilize input from TCRPC for finalizing the master site plan. Accordingly, the TCRPC Scope of Work is anticipated to include the following: (1) due diligence and field review to confirm background conditions; (2) conduct focus group interviews with key community groups; (3) facilitate public workshops to gather public input regarding community desires; (4) participate in master plan design review process; and (5) participate in meetings with County staff and the County's consultant as noted in the project schedule.

**ISSUES:**

None

**LEGAL SUFFICIENCY REVIEW:**

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law, has identified and addressed legal risks, and has developed strategies for legal defensibility.

**RECOMMENDED ACTION:**

**RECOMMENDATION**

Move that the Board approve the Interlocal Agreement with TCRPC.

**ALTERNATIVE RECOMMENDATIONS**

*Pull* this item from the Consent Agenda and direct staff.

**FISCAL IMPACT:**

**RECOMMENDATION**

None

Funding Source	County Funds	Non-County Funds
District 1 - Commission MSTU Funds	\$10,000.00	
<b>Subtotal</b>	\$10,000.00	
<b>Project Total</b>	\$10,000.00	

**ALTERNATIVE RECOMMENDATIONS**

None

**DOCUMENT(S) REQUIRING ACTION:**

☐ Budget Transfer / Amendment ☐ Chair Letter

☒ Contract / Agreement

☐ Grant / Application

☐ Notice

☐ Ordinance

☐ Resolution

☐ Other: