



Agenda Item Summary

File ID: 22-0795

CNST-11

Meeting Date: 5/17/2022

PLACEMENT: Consent

TITLE:

APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN MARTIN COUNTY AND THE VILLAGE OF INDIANTOWN RELATED TO REPLACEMENT OF THE LED COMMUNITY MESSAGE BOARD AT THE ELISABETH LAHTI LIBRARY IN INDIANTOWN

EXECUTIVE SUMMARY:

The current LED community message board at the Elisabeth Lahti Library that broadcasts emergency notices and other public service announcements has reached the end of its serviceable life and needs to be replaced. The proposed Memorandum of Understanding (MOU) addresses the shared costs of installation, repair, maintenance and operation of the new message board between Martin County (County) and the Village of Indiantown (Village).

DEPARTMENT: Library

PREPARED BY: **Name:** Flory Anzueto
Title: Executive Aide

REQUESTED BY: Jennifer Salas, Library Director

PRESET:

PROCEDURES: None

BACKGROUND/RELATED STRATEGIC GOAL:

1. Agreement drafted by: Village of Indiantown
2. Parties to the Agreement: Martin County and Village of Indiantown
3. Purpose of the Agreement: To share 50/50 the costs of purchase, repair, maintenance and operational responsibilities of the LED community message board at the Elisabeth Lahti Library in Indiantown.
4. New/Renewal/Modified: New

5. Duration: For the useful life of the LED message board (expected to be no fewer than 10 years, barring premature catastrophic loss)
6. Benefits to Martin County: The cost of replacing the LED message board will be shared with the Village of Indiantown, relieving Martin County of some of the financial burden for a necessary expense.

7. Cost to Martin County: \$44,475 (\$22,237.50 will be reimbursed by the Village of Indiantown)

In 2008, the County initially approved the LED community message board to be installed near the Elisabeth Lahti Library, which is intended to serve the public health, safety, and welfare of the Indiantown community by displaying information on upcoming community events. The original message board has reached the end of its serviceable life, and the County and the Village now find it necessary to procure a replacement.

The proposed MOU sets forth the terms for the procurement, installation, repair, maintenance and operation of the message board, with all costs to be shared equally by the County and the Village. The County will procure the message board, then invoice the Village for 50% of the cost of purchase and installation, which the Village must pay within 30 days after receipt of the invoice. The proposal attached to this item, prepared by Flamingo Signs, sets forth a total cost of \$44,475.00. Funding will be provided by Commissioner Jenkins' District 3 MSTU. Representatives from the County and the Village will meet at least two times per year to develop a programming content calendar, which calendar will be subject to review and approval by the County Administrator and Village Manager.

ISSUES:

None.

LEGAL SUFFICIENCY REVIEW:

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law, has identified and addressed legal risks, and has developed strategies for legal defensibility.

RECOMMENDED ACTION:

RECOMMENDATION

Move that the Board approve the MOU between the County and the Village of Indiantown related to replacement of the LED community message board at the Elisabeth Lahti Library and authorize the Chairman to execute any and all documents necessary to complete the transaction.

ALTERNATIVE RECOMMENDATIONS

Pull this item from the Consent Agenda and provide staff with alternative direction.

FISCAL IMPACT:

RECOMMENDATION

None

Funding Source	County Funds	Non-County Funds
1103-5030-03400-519	22,237.50	
Village of Indiantown (Reimbursement)		22,237.50
Subtotal		
Project Total	44,475.00	

ALTERNATIVE RECOMMENDATIONS

None

DOCUMENT(S) REQUIRING ACTION:

- ☐ Budget Transfer / Amendment ☐ Chair Letter ☒ Contract / Agreement
☐ Grant / Application ☐ Notice ☐ Ordinance ☐ Resolution
☐ Other:

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