



Agenda Item Summary

File ID: 22-0832

DEPT-10

Meeting Date: 5/3/2022

PLACEMENT: Departmental

TITLE:

CONSIDER EMPLOYMENT AGREEMENT BETWEEN MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS AND DON G. DONALDSON FOR EMPLOYMENT AS COUNTY ADMINISTRATOR

EXECUTIVE SUMMARY:

On January 11, 2022 the Board of County Commissioners (Board) accepted the notice of resignation and retirement of Taryn Kryzda from the position of County Administrator effective June 30, 2022. The Board unanimously directed the County Attorney to negotiate an Employment Agreement with Deputy County Administrator Don G. Donaldson for employment as County Administrator effective July 1, 2022.

DEPARTMENT: County Attorney

PREPARED BY: Name: Sarah W. Woods
Title: County Attorney

REQUESTED BY:

PRESET:

PROCEDURES: None

BACKGROUND/RELATED STRATEGIC GOAL:

Following the Board's reluctant acceptance of Taryn Kryzda's notice of resignation and retirement (effective June 30, 2022) and after considering the qualifications and Martin County experience of Mr. Donaldson as well as Mrs. Kryzda's recommendation, the Board directed the County Attorney to negotiate a contract with Don G. Donaldson to serve as County Administrator.

The County Attorney and County Administrator are the positions hired directly by the Board via an employment agreement. The position of County Administrator is governed by Chapter 125, Part II County Administration, Fla. Stat. Section 125.74, Fla. Stat. sets forth the County Administrator's powers and duties. Section 1.63A., General Ordinances, Martin County Code, requires that the Board, by Resolution, shall name the individual employed as County Administrator as well as provide for employment conditions and specify the powers the County Administrator shall exercise.

I. Resolution

A draft resolution appointing Don Donaldson as County Administrator, setting forth the

conditions of his employment (Exhibit A) and powers he shall exercise is attached for Board consideration.

II. Employment Agreement

Agreement Drafted by: County Attorney

Parties to the Agreement: Don G. Donaldson and the Martin County Board of County Commissioners

Purpose: To employ Don G. Donaldson as the Martin County Administrator and set forth the duties, benefits and conditions for such employment

New Agreement

Duration: One year with automatic 1-year renewals. Board may terminate at any time upon notice

Benefit to Martin County: Don G. Donaldson, with his qualifications and expertise

Cost: Annual Salary of \$220,000.00, deferred compensation contribution, auto allowance, life insurance, county employee benefits

ISSUES:

None

LEGAL SUFFICIENCY REVIEW:

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law, has identified and addressed legal risks, and has developed strategies for legal defensibility.

RECOMMENDED ACTION:

RECOMMENDATION

Move that the Board approve the Resolution and employment agreement.

ALTERNATIVE RECOMMENDATIONS

None

FISCAL IMPACT:

RECOMMENDATION

None

ALTERNATIVE RECOMMENDATIONS

None

DOCUMENT(S) REQUIRING ACTION:

☐ Budget Transfer / Amendment ☐ Chair Letter ☐ Contract / Agreement

☐ Grant / Application ☐ Notice ☐ Ordinance ☒ Resolution

☐ Other:

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