



Agenda Item Summary

File ID: 23-0457

B&C-1

Meeting Date: 3/21/2023

PLACEMENT: Board and Committee Appointments

TITLE:

PARKS AND RECREATION ADVISORY BOARD APPOINTMENTS

EXECUTIVE SUMMARY:

After solicitation of applicants, the Board of County Commissioners is asked to make the necessary appointment to the Parks and Recreation Advisory Board.

DEPARTMENT: Administration

PREPARED BY: **Name:** Donna Gordon

Title: Administrative Services Program Coordinator

REQUESTED BY: Kevin Abbate, Director

PRESET:

PROCEDURES: None

BACKGROUND/RELATED STRATEGIC GOAL:

The Parks and Recreation Advisory Board (PRAB) is addressed in Policy 7.1A.4.(5) of the Martin County Comprehensive Growth Management Plan. The PRAB's role is to advise the Board of County Commissioners on the planning and implementation of the Parks and Recreation Master Plan and to make recommendations on programs, services, acquisition and uses of parkland, sports and recreation facilities, as well as such other duties as may be assigned by the Board of County Commissioners.

In December 2015, the Board of County Commissioners approved Resolution No. 15-12.16 which reorganized the PRAB. The PRAB now consists of nine members - each County Commissioner appoints one individual from his or her Commission District, and there are four at-large members. Members shall not be employed by the County, related to a County employee or have a business relationship with a Parks and Recreation vendor. Members are appointed for staggered terms of one and two years for initial appointments. All other terms shall be for two years.

The PRAB meets on the third Thursday of each month at 4:30 PM in the Administration Building. The agendas are published to the County's web site in a timely manner.

The Administration Staff received letters of resignation from Jessica Levy (At-Large) in October 2022 and Amanda Vaughan (Commission District 1) in December. Per previous Board direction, Administration Staff sent Ms. Levy and Miss Vaughn Certificates of Appreciation and letters thanking

them for serving which were signed by the Chairman.

The Administration Staff advised John Mathison that his term will expire on April 8, 2023, and the following were advised by the Commission Aide that their terms will expire on April 8, 2023. The incumbents were provided an Application for Appointment to complete and return if so desired.

Casey Cass - Commission District 2 (appointed on January 24, 2023 - term expires April 8, 2023)

Anthony Burr - Commission District 3

name - Commission District 5

An Information Release soliciting applicants for the two at-large positions was emailed via Constant Contact to *Outreach Martin* and local media, including local Chambers of Commerce, local businesses and citizens (nearly 2,200 recipients). The Information Release was also posted to the County's web page under "News".

Following the Board's appointment, the Administration Staff will advise all the applicants of the Board's decision and will provide the appointed individuals with information related to the Sunshine Law, conflicts of interest law, and public records law. Chair letters and Certificates of Appreciation will be mailed to any members not reappointed. The Chairman will sign any letters and certificates.

ISSUES:

The Board is asked to appoint **TWO** of the following individuals to the at-large positions. One term will begin immediately; one term will begin April 9, 2023; and both terms will end April 8, 2025.

Voting sheet attached.

Douglas Banks
Salvador C. Orofino
Craig Taylor

Sandra "Cindy" Groover
Pam Ouellette

Jack Mathison (incumbent)
David G. Pittinos

The Board is asked to confirm the following appoints for terms to begin as listed and end April 8, 2025.

Commission District 1 - **TBD** - begin immediately
Commission District 2 - Casey Cass - begin April 9, 2023
Commission District 3 - Anthony Bruce Burr - April 9, 2023
Commission District 5 - **TBD** - April 9, 2023

LEGAL SUFFICIENCY REVIEW:

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law.

RECOMMENDED ACTION:

RECOMMENDATION

- Move that the Board appoint **two** individuals to the at-large positions on the Parks and Recreation Advisory Board - one term will begin immediately; one term will begin April 9, 2023; and both terms will end April 8, 2025.
- Move that the Board confirm the Commission District representative appointments for terms to

begin as noted under Issues and end April 8, 2025.

- Move that the Board authorize the Chairman to sign the Resolution of Appointment and any Chair letters and Certificates of Appreciation.

ALTERNATIVE RECOMMENDATIONS

Direct staff accordingly.

FISCAL IMPACT:

RECOMMENDATION

None

ALTERNATIVE RECOMMENDATIONS

None

DOCUMENT(S) REQUIRING ACTION:

- | | | |
|--|---------------------------------------|--|
| <input type="checkbox"/> Budget Transfer / Amendment | <input type="checkbox"/> Chair Letter | <input type="checkbox"/> Contract / Agreement |
| <input type="checkbox"/> Grant / Application | <input type="checkbox"/> Notice | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Other: | | <input checked="" type="checkbox"/> Resolution |