



# Board of County Commissioners

2401 SE Monterey Road  
Stuart, Florida 34996

## Agenda Item Summary

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**File ID:** 23-0753

**B&C-2**

**Meeting Date:** 6/20/2023

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**PLACEMENT:** Board and Committee Appointments

**TITLE:**

**VALUE ADJUSTMENT BOARD APPOINTMENT**

**EXECUTIVE SUMMARY:**

After solicitation of applicants, the Board is asked to make the necessary appointment to the Value Adjustment Board.

**DEPARTMENT:** Administration

**PREPARED BY:** **Name:** Donna Gordon

**Title:** Administrative Services Program Coordinator

**REQUESTED BY:** Clerk of the Circuit Court & Comptroller

**PRESET:**

**PROCEDURES:** None

**BACKGROUND/RELATED STRATEGIC GOAL:**

The Value Adjustment Board was created pursuant to Florida Statute 194.015. The Board consists of two members of the governing body of the county as elected from the membership of the board of said governing body, one of whom shall be elected chairperson, and one member of the school board as elected from the membership of the school board, and two citizen members - one of whom shall be appointed by the governing body of the county and must own homestead property within the county and one of whom must be appointed by the school board and must own a business occupying commercial space located within the school district. A citizen member may not be a member or an employee of any taxing authority and may not be a person who represents property owners in any administrative or judicial review of property taxes.

The Administration Staff advised Diane Castellucci that her term has expired with the ending of the 2022 Value Adjustment Board functions. Mrs. Castellucci was provided an application to complete and return if she wished to be re-considered for the position.

An Information Release soliciting applicants was emailed via Constant Contact to the Outreach Martin and Local Media email lists which includes local Chambers of Commerce, local businesses, local media, and citizens (nearly 2,300 recipients). The Information Release was also posted to the County's web page under News.

The Board is asked to appoint one individual to the Value Adjustment Board for a term to begin immediately and end when the 2023 Value Adjustment Board completes their functions.

The Administration Staff will advise all applicants of the Commission's decision which include Sunshine Law information to the appointed individual. A Chair letter and framed Certificate of Appreciation will be mailed to Ms. Castellucci if she is not re-appointed. The Chairman will sign the letter/certificate.

**ISSUES:**

The Board is asked to appoint one individual to the Value Adjustment Board for a term to begin immediately and end when the 2023 Value Adjustment Board completes their functions. A voting sheet is attached.

Diane Castellucci (incumbent)

Mary Gavin

**LEGAL SUFFICIENCY REVIEW:**

To the extent this item contains legal issues; it has been reviewed for legal sufficiency, though it is primarily a matter of Board policy.

**RECOMMENDED ACTION:**

**RECOMMENDATION**

Move that the Board appoint one individual to the Value Adjustment Board for a term to begin immediately and end when the 2023 Value Adjustment Board completes their functions and authorize the Chairman to sign the Resolution of Appointment and certificate/letter if Ms. Castellucci is not re-appointed.

**ALTERNATIVE RECOMMENDATIONS**

Direct staff accordingly.

**FISCAL IMPACT:**

**RECOMMENDATION**

None

**ALTERNATIVE RECOMMENDATIONS**

None

**DOCUMENT(S) REQUIRING ACTION:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Budget Transfer / Amendment | <input type="checkbox"/> Chair Letter          | <input type="checkbox"/> Contract / Agreement |
| <input type="checkbox"/> Grant / Application         | <input type="checkbox"/> Notice                | <input type="checkbox"/> Ordinance            |
| <input type="checkbox"/> Other:                      | <input checked="" type="checkbox"/> Resolution |   |

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